

Meeting of Full Trust Board of Queen Elizabeth Grammar School
Wednesday 18th October 2023 at 6.30pm held at Queen Elizabeth Grammar School

Present:

Trustees: M Robson (Chair) N Ruddick, M Pannone

Staff: D Marchant, R Dawson, R Rourke, O Price-Jones, C Munro (Part) J Grindrod (Clerk)

1. Apologies for absence
S McGrath, C Pyle, N Page, D Sergeant (Sabbatical),
2. Declaration of Interest in Agenda Items
DM staff potentially conflict of interest in agenda items regarding the CLLT transfer.
3. Any changes to declaration of Business Interests
There were no changes.
4. Minutes from Meeting on 20th September 2023
Agreed by all.
5. Matters Arising
None
6. Safeguarding training
CM explained to Trustees the latest legislation keeping children safe in education. All staff are required to read section 1 and sign. All staff are required to sign to say have read. One change is filtering and monitoring is now school responsibility and staff as well as students are being monitored while using.
Another change is that any external group hiring our facilities must follow our safeguarding. CM has a list and is writing them with our procedures.
7. Headteacher Report
DSM updated regarding the imminent transfer. Processes are being put into place. L Bedford (a CLLT School Business Manager) is working at QEGS a few days a week to work with our Site Team to ensure all compliance is done, and any risk areas are identified.
School improvement working groups and clusters, feedback from OPJ staff appreciate opportunity to see colleague's lessons being taught.
DM suspensions lower than last year. RD added there are only 3 days left! The new on-call system is working, often a SLT presence in the classroom is enough to stall a situation.
8. Finance
RR – the finance team are preparing for Saint & co audit in half term and working through finalizing the final 2 months period.
RR talked through issues including water/energy costs, asbestos and works completed/in progress.
Teacher pay progressions discussed at the pay committee agreed to all the proposed pay progressions for all those eligible this year.
9. Policies
Trustees discussed the:
 - a) adoption of all CLLT policies and lapsing of all policies non-statutory and not identified on the CLLT list from 1st November
 - b) Approval of local policies:
 - SEND

- Health Needs
- Medical needs
- Remote Learning
- RSE & PSHE*
 - Safeguarding
 - Provider access policy

10. New committees post transfer will be:

- a) Quality of Education
- b) People, Estates, Finance

11. Resolution to wind up trust post transfer:

DM - after 31st October small number of trustees will need to remain to agree the financial wind up of QEGS and ensure accounts are submitted to Companies House. Saint & Co will present to trustees with these details.

12. Retained trustees post transfer

DM thanked the Trustees for all their support and should they wish to continue they will become the Local Governing Board. All trustees on transfer remain protected and our solicitors have checked that all protections are in place for Trustees going forward.

13. Date of Next Meeting

1pm on Wednesday 22nd November, to be held at QEGS.